



# Lead Teacher of **Media Studies** (with English)

Full-time  
September 2024

# A message from the Principal

Many thanks for your interest in Leicester Grammar School Trust. I hope that the following introductory notes will give you an impression of our thriving and ambitious schools and will help you to decide whether or not to submit an application. You will gather from the Trust's remarkable history that it is an inspiring and vibrant place both to learn and to work, with a commitment to preparing young people for a lifetime of challenge and fulfilment. Staff share high expectations not only of what children can achieve but, above all, of who they can become – when enthused through dynamic teaching, provided with outstanding opportunities and supported through attentive pastoral care.

I hope you may wish to be part of this warm and happy community as it goes from strength to strength.

John Watson  
Headmaster of Leicester Grammar School and Principal of Leicester Grammar School Trust



# Leicester Grammar School Trust

Leicester Grammar School Trust (LGST) is a forward-thinking family of schools, underpinned by a strong sense of values. Its mission is to be an inspiring centre for co-educational excellence in academic and personal development, within a Christian ethos. We attract and encourage enthusiastic, dedicated and innovative teachers and support staff who all contribute to our pupils' progress and happiness.

At the heart of the Trust is Leicester Grammar School, founded in 1981 in response to the demise of the maintained grammar schools in the area. The Junior School was added in 1992, which broadened the educational offering of the Trust. The defining milestone in the Trust's development was the bold and inspired decision in the mid-2000s to move the two schools from the heart of Leicester to the edge of Great Glen, a rural village some seven miles to the south of the city. Since September 2008, the two schools have occupied a very attractive, 75-acre campus, which was officially opened by Queen Elizabeth II.

The acquisition of nearby Stoneygate School in 2016 has brought a third educational institution under the umbrella of the Trust, offering greater choice to parents in Leicestershire and surrounding areas who seek an independent education for their children. In September 2021, Stoneygate was relaunched as LGS Stoneygate, with its own unique ethos and identity within the Trust's family of schools.

Situated on the outskirts of one of the most multicultural cities in the UK, all three LGST schools are proud to draw children from city and country, and to welcome pupils and staff from a rich range of cultural and religious backgrounds.



# A message from the Headmistress

LGS Stoneygate is a co-educational day school for pupils from the age of four to sixteen. In May 2016, it joined the Leicester Grammar School Trust's family of schools, a move which began an exciting new phase in the life of the school, with numbers increasing by over a third in the last five years to just over 200. Originally founded in 1856, it remains one of Leicestershire's most respected and well-regarded schools.

In addition to a robust academic curriculum, LGS Stoneygate is proud of its small class sizes, and forty acre campus that together offer a genuine space to learn and grow. Our close-knit community is one in which everyone is known as an individual, yet one where everyone plays their part to enable us to field successful sports teams, play together in orchestras and stage drama productions.

We aim to give each child a well-rounded education blending notable academic achievement with excellence in each child's individually-discovered talents. Our committed staff work together to support the learning of every child through our broad academic curriculum and by virtue of the provision of a wide range of co-curricular activities.

The school aims to empower, enthuse and inspire children in a happy, safe and caring environment and our core values (The 4Cs) inform all that we do:



- **Caring** - We expect all staff and pupils to be caring and treat each other and our school with respect
- **Creative** - We want all our pupils to be brave and imaginative to allow them to be creative in their work and play
- **Curious** - Curiosity offers endless learning, and we want our pupils to be lifelong learners who are confident to embrace new things and navigate uncharted waters
- **Committed** - Together staff and pupils aspire to give of their best everyday which in turn will grow perseverance and resilience that can be taken forwards throughout life.

Christina McCullough  
Headmistress

# Campus and Facilities

LGS Stoneygate is based on traditional values yet future focused. Our beautiful historic buildings stand alongside modern science and food technology labs, IT and sports facilities. We value books, art, technology, sport and performing arts; we embrace our unique culture built and refined over the last 165 years, yet successful at preparing pupils for the modern world. Within our glorious surroundings, we possess a deep and genuine commitment to provide a first-class education, one through which our pupils develop a passion for learning, a capacity for independent thought and an appreciation of academic rigor.



# The Post

This is an exciting time to join LGS Stoneygate. The school has been undergoing a period of expansion, and with our distinctive offering of the senior school it is growing in popularity at Key Stage 4. There is currently up to 40 pupils taking GCSEs this year.

We are seeking an inspirational and enthusiastic teacher responsible for teaching two subjects: Media Studies at Key Stage 4 and English, at least up to Key Stage 3.

Starting in September 2024, this is a wonderful opportunity to join a supportive school with an appetite to develop a new area of the Key Stage 4 curriculum as well as providing excellent teaching of English to Key Stage 3 pupils. Media Studies has been an exciting recent addition to our Key Stage 4 curriculum; pupil recruitment to the subject has been high. As a specialist Media Studies Teacher you will lead this subject to secure and embed it into the school's curriculum offer.

Co-curricular activities are an important part of our independent school provision and there are opportunities to run Media or English lunch-time and/or after school clubs, as well as leading school trips to inspire and support pupil learning.

We welcome applications from all sectors of the community as we aspire to attract staff who reflect the social and cultural diversity of our pupil intake. We consider the most important factors to be the right skills, abilities and aptitude for the role which will ultimately improve the well-being and education of the pupils. Applicants must have the right to work in the UK.

## **Purpose of the job:**

- To lead on and teach Media Studies.
- To teach English, at least to Key Stage 3



## Key Responsibilities

- Develop, secure and embed Media Studies in the Key Stage 4 curriculum, encouraging pupil recruitment to the subject
- Keep up to date with educational developments and changes within the subject area
- Provide or contribute to oral and written assessments, reports and references relating to individual pupils and groups of pupils
- Motivate pupils with enthusiastic, imaginative presentation. Create and maintain a stimulating and challenging environment. Guide and motivate pupils towards their potential, preparing them for examinations, scholarships and challenges where appropriate
- Responsible for communications to parents
- Participate in Parents' Evenings and Information Evenings, delivering relevant details to parents regarding your subject area/s
- Organise the facilities and learning resources for your subject to create a positive, tidy and orderly learning environment and assist in the upkeep of the facilities and equipment
- Take an active part in the co-curricular life of the School and its pupils
- Maintain a comprehensive Health and Safety policy and risk assessments as appropriate
- Ensure that pupils are encouraged and given the opportunity to participate
- Offer subject related trips and tours as required.

## Teaching

- Set high expectations which inspire, motivate and challenge pupils
- Plan and teach well structured lessons
- Liaise with the Learning Support Department, ensuring that the needs of all pupils are met
- Adapt teaching to respond to the strengths and needs of all pupils.
- Make accurate and productive use of assessment
- Manage behaviour effectively to ensure a good and safe learning environment
- Assess, record and report on the development, progress and attainment of pupils
- Monitor and review the progress of pupils through regular assessment
- Work with the Lead Teacher of English to teach and support pupils.



### **Additional Duties**

- Support the aims and objectives of the Leicester Grammar School Trust, in line with all school policies and as detailed in the employee handbook
- Maintain personal resilience and well-being as a key to supporting others
- Work in accordance within current safeguarding and schools' guidance and legislation
- Use excellent organisational skills and interpersonal and communication skills to manage own workload and build relationships
- Be committed to the Leicester Grammar School Trust's vision and ethos.



# Person Specification

## Essential Qualifications, Experience and Skills

- Have a recognised teaching qualification: PGCE or equivalent (QTS)
- Have a degree in Media or English or a related subject
- Demonstrate commitment to high academic standards
- Demonstrate the ability to build strong working relationships with pupils, other professionals and parents
- Possess the ability to communicate effectively and appropriately with a range of audiences, such as pupils, colleagues and parents
- Possess excellent time management and organisational skills
- Demonstrate the ability to follow instructions, policies and procedures.

## Desirable Qualifications, Experience and Skills

- Good ICT skills, and the willingness and ability to learn new systems, as required by the post
- Demonstrate commitment to your own professional development
- Have an understanding of the benefits of co-education and be willing and committed to involvement in the pastoral and co-curricular life of a busy and ambitious school community
- Be able to demonstrate and promote positive values, attitudes and behaviour with young people
- Possess an understanding of safeguarding

## Personal Qualities

- Have an enthusiasm for your subject specialism
- Willingness to work flexibly according to the fluctuating demands of the role
- Model and promote good manners and an understanding of the needs of pupils of all abilities
- Ability to work as part of a team and collaboratively across the school
- Excellent interpersonal skills

Above all, the successful candidate will have an infectious enthusiasm for the value of Media Studies and English in young people's lives.

*Please note this job description outlines the main duties and responsibilities of the position and is designed for the benefit of both the post holder and Leicester Grammar School Trust in understanding the prime functions of the post. It should not be regarded as exclusive nor exhaustive as there may be other duties and requirements associated with and covered by the post.*

*Original certificates will be required as proof of qualification. All other attributes will be assessed using the contents of the application form, at interview and with professional references.*





# Hours and benefits

Staff in our schools are well qualified and enthusiastic and have high expectations of themselves and their pupils. The Trust has a strong reputation for pastoral care and teaching staff are committed to co-curricular activities.

<b>Start Date</b>	September 2024
<b>Hours</b>	Full time
<b>Salary</b>	Competitive
<b>Pension</b>	Teaching staff are auto-enrolled in the Teachers' Pension Scheme. The Trust is currently consulting with all teachers to add a alternative pension scheme alongside the TPS.
<b>Lunch</b>	School lunch is provided during term-time
<b>Education</b>	Fee remission for the children of our staff is available at all schools across the Trust
<b>Car Parking</b>	Free car parking is available at the school sites





# Application Details

Interested candidates are advised to apply early as we reserve the right to close this vacancy earlier than the specified deadline, if a suitable candidate is found.

The closing date for applications is **5 April 2024**. Interviews are currently planned for **11/12 April 2024**.

Please note that tours of the school form part of the interview for short-listed candidates. Also, references will be obtained prior to interview.

Leicester Grammar School Trust is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment. Applicants must undergo safer recruitment checks, including checks with past employers, on-line searches and the Disclosure and Barring Service (DBS). This role involves engaging in regulated activity relevant to children, it is an offence to apply for the role if you are barred from engaging in regulated activity relevant to children.

This role is exempt from the Rehabilitation of Offenders Act 1974 and the Trust is therefore permitted to ask you to declare all convictions and cautions (including those which would normally be considered "spent") in order to assess your suitability to work with children.

If you are successful in being shortlisted for this role, you will be required to provide information about your suitability to work with children by completing a self-declaration form. In this form you will be required to provide details of all spent and unspent convictions and cautions. However, you will not have to disclose a caution or conviction for an offence committed in the United Kingdom if it has been filtered in accordance with the DBS filtering rules.

Please refer to the Data Privacy Notice and Annexes on the Policies page of the school's website for the Data Privacy Notice for individuals applying for work within Leicester Grammar School Trust (Annex 3).



# Equal Opportunities

Leicester Grammar School Trust is an equal opportunities employer and is committed to equality of opportunity for all staff. The Trust takes very seriously its duty to safeguard children, to remove discrimination, to advance equality of opportunity and to foster positive and caring relationships, by integrating safety and equality into each school's core priorities and functions.

We welcome applications from all sectors of the community as we aspire to attract staff who reflect the social and cultural diversity of our pupils. We consider the most important factor to be the right skills, abilities and aptitude for the job which will ultimately improve the education and well-being of our pupils. We also encourage applications from individuals at all stages of their career, and regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage / civil partnership.





LGS  
STONEYGATE

Independent Co-educational Day School for children aged 4-16  
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Stoneygate School forms part of the Leicester Grammar School Trust, a Company Limited by Guarantee and a Registered Charity in England and Wales.  
The Company Registration number is 1521751 and the Charity Registration number is 510809.